

**PASSENGER RESERVATION FORM**



**Friends of the Cathedral of Phoenix  
California, June 20-23, 2019**

**BOOKING METHODS**

Option 1: Online at [www.ctscentral.net](http://www.ctscentral.net): Trip Code: 23036 Group Code: 6808 **Automatic & recurring payment set-up is now available**  
 Option 2: Return this completed form to Corporate Travel Service with cash, check, money order, or credit card information  
**Initial deposit required by 08/20/18 to confirm reservation**

Tour Rates/Person	<input type="checkbox"/> Quad	<input type="checkbox"/> Triple	<input type="checkbox"/> Double	<input type="checkbox"/> Single
Adult	\$989	\$1,059	\$1,199	\$1,619

Passenger Full Name: \_\_\_\_\_  
 Gender:  Male  Female Birthdate: (Required) \_\_/\_\_/\_\_ Special needs & dietary restrictions: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
 Email Address (required): \_\_\_\_\_

Requested Roommate Full Name: \_\_\_\_\_ **Note:** if you do not have a roommate, Corporate Travel will attempt to pair you up with another passenger. If none is available, you agree to pay the single occupancy rate

**DEPOSIT SCHEDULE**

**Deposit:** \$400 per person due on or before 08/20/18  
**2nd Payment:** \$400 per person due on or before 03/22/19  
**Final Payment:** Due no later than 05/21/19  
**\$20.00 LATE FEE APPLIED TO ALL LATE PAYMENTS**

**CASH, CHECK, OR MONEY ORDER**

- Make Checks Payable to: Corporate Travel Service (address below)  
 - Insure proper credit by including traveler's name on the memo line  
 - \$25 NSF FEE for any returned checks to Corporate Travel  
 - Online payments only available if initial deposit was made online  
**Personal checks not accepted after: 05/21/19**

**CANCELLATION POLICY**

From date of deposit to 02/20/19 \$50.00 penalty per seat  
 From 02/21/19 to 03/22/19 \$300.00 penalty per seat  
 From 03/23/19 to 04/21/19 \$600.00 penalty per seat  
 On or after 04/22/19 **NO REFUND**  
**CTS RESERVES THE RIGHT TO CANCEL THIS RESERVATION IF PAYMENTS ARE NOT MADE ACCORDING TO THE PAYMENT SCHEDULE. A \$25 FEE WILL BE ASSESSED TO ANY REINSTATED RESERVATION**

**CREDIT CARD – full payment only – VISA or MasterCard**

Name on Card: \_\_\_\_\_  
 Card Type:  Visa  MC  
 Card #: \_\_\_\_\_ Security code: \_\_\_\_\_  
 Expiration: \_\_\_\_\_  
**Cardholder's Signature:** \_\_\_\_\_  
**Billing Address:** same as above  or  
 Street: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Travel Protection:** Travel protection is optional, but highly suggested. The cost varies with the price of the trip and age of the traveler. Travel Protection helps provide coverage for many aspects of travel, including trip cancellation and accident and sickness medical expense. Some benefits are time sensitive so we encourage travelers to purchase a plan at the time of initial trip deposit. Call Travel Insured, toll free at 1-800-243-3174. Specifically ask for one of their *Retail Plans* and provide the Customer Care Rep with #47907  I am interested in travel protection  I decline travel protection

**Return this form with deposit to Corporate Travel Service: 41780 Six Mile Rd, Northville, MI 48168, 313.565.8888 ext. 185 or 122**

**Release:** Corporate Travel Service, Inc., its employees, shareholders, officers and directors (collectively "CTS") does not own or operate any entity which is to or does provide goods or services for your trip, including, for example, lodging facilities, transportation companies, local ground operators, including, without limitation, various entities which may utilize the CTS name, guides, sightseeing companies, entertainment, food or drink service providers, equipment suppliers, etc. As a result, CTS is not responsible for any negligent or willful act or failure to act of any person or entity. In addition, CTS is not responsible for any negligent or willful act or failure to act of any other person or entity it does not own or control. Without limitations CTS is not liable for any direct, indirect, consequential, or incidental damage, injury, death, loss, accident, delay, inconvenience or irregularity of any kind which may be occasioned by reason of any act or omission beyond its control, including, without limitation any willful or negligent act, failure to act, breach of contract or violation of local law or regulation of any third party such as a cruise line, airline, train, hotel, bus, taxi, van, local ground handler or guide, whether or not it uses the CTS name, financial default or insolvency of any supplier which is to, or does supply any goods or services

for this trip. Similarly, CTS is not responsible for any loss, injury, death or inconvenience due to delay or changes in schedule, overbooking of accommodation, default of any third party, attacks or bites by animals, insects or pests, injury or death while on activities sponsored by lodging facilities or by other third parties, sickness, the lack of appropriate medical care, evacuation to same, if necessary, weather, strikes, acts of God or government, acts of terrorism, or the threat thereof, force majeure, war, quarantine, epidemics, or the threat thereof, criminal activity, or any other cause beyond its control. Should any speaker or special guest be unable to participate in this event, reasonable commercial efforts will be made to secure a substitute. Regardless of the participation of any speaker or special guest the tour will proceed as scheduled on the dates listed. By signing this form to participate on this trip you agree that the terms of the cancellation penalty will be binding upon you regardless of whether any speaker or special guest is able to participate. CTS is not responsible for any loss incurred by traveler, including lost days of the scheduled cruise/tour, due to a cancelled flight or other means and modes of transportation.

**Terms and Conditions:**

I have received, read and agree to the **TERMS & CONDITIONS AND BINDING ARBITRATION CLAUSE** on this and the backside of this form and to the Pricing Terms and Payment Terms outlined on this side of the form. I understand that Corporate Travel Service highly encourages the purchase of travel protection, including "Cancel for Any Reason" and that the cancellation terms and penalties cannot be waived for any reason. If I decline to purchase travel protection, I understand I am financially responsible for any unforeseen circumstances that might arise. I agree to the cancellation terms and penalties.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Signature required for person listed above. (Parent/Guardian must sign for students)**